

WGDG – Working Group on DATRAS Governance

2019/FT/EOSG06 The **Working Group on DATRAS Governance** (WGDG), chaired by Ingeborg de Boois, Netherlands, will meet by web conference, four times per year and may also meet physically once per year, to work on ToRs and generate deliverables as listed in the Table below.

	MEETING DATES	VENUE	REPORTING DETAILS	COMMENTS (CHANGE IN CHAIR, ETC.)
Year 2020	26-28 May	By correspondence Copenhagen, Denmark (during DIG)	E-evaluation	
Year 2021	May	By correspondence Copenhagen, Denmark (during DIG)	E-evaluation	
Year 2022	May	By correspondence Copenhagen, Denmark (during DIG)	Final report by Date Month May to DSTSG and DIG	

ToR descriptors

TO R	DESCRIPTION	BACKGROUND	SCIENCE PLAN CODES	DURATION	EXPECTED DELIVERABLES
a	Further evolve the framework on the governance of DATRAS	DIG had provided a governance framework to review a database in the broadest sense of the word. Transparency about the status of the ICES databases is crucial to maintain and improve the quality of the databases and the data.	3.2, 4.1, 4.2	Generic ToR	A functional and efficient framework with clear responsibilities and tasks for the governance of DATRAS.
b	Oversee and advise on the interpretation and prioritisation of recommendations from expert groups addressed to DATRAS	Three different groups (IBTSWG, WGBIFS, WGBEAM) currently provide the survey information directly to DATRAS, and some groups use the DATRAS format as a starting point for data submission (e.g. WGIPS). Overview of the general issues and developments is crucial to maintain the system effectively.	3.2, 4.1, 4.2	Generic ToR	A table of prioritised requests from data providers and data users for consideration by the data centre for improvements and updates to the data services on trawl and litter data based on the ICES data infrastructure.
c	Facilitate common functionality in terms of	Alignment over the surveys will facilitate	3.2, 4.1, 4.2	Generic ToR	

	data providers and data user across different surveys to improve upload efficiency and allow broader perspectives (covered by more than one survey) can be effectively addressed.	automation processes at the submitter's side, and provide the opportunity to increase the information provided in the sets that have been in DATRAS from the start.			
d	Provide a platform for end user feedback to the DATRAS system, as well as feedback on the outcomes of those suggestions.	A database filled by a significant number of institutes and used by many people and (stock) assessment groups needs to be kept up to date with respect to user requirements without ad-hoc solutions for everyone.	3.2, 4.1, 4.2	Generic ToR	Links to TOR b providing the input for that task in future.

Summary of the Work Plan

YEAR 1	WORK ON ALL TERMS OF REFERENCE IN FOUR 1.5 HOUR SKYPE MEETINGS, PROVIDE ORAL REPORT TO DATA AND INFORMATION GROUP (DIG)
Year 2	Work on all terms of reference in four 1.5 hour skype meetings, provide oral report to data and information group (DIG)
Year 3	Work on all terms of reference in four 1.5 hour skype meetings, provide oral report to data and information group (DIG), evaluate the relevance and functioning of the group

Supporting information

Priority	High. WGDG works to align DATRAS for the different surveys, evaluate the database for the Data and Information Group (DIG) and oversee future development of DATRAS. These tasks are well aligned with ICES strategic plan to continue to build our capacity and expertise in managing, analysing, and interpreting data to support science and advice.
Resource requirements	A commitment of time from the members of the group consistent with progressing actions identified in the quarterly meetings
Participants	Members of ICES Data Centre involved in DATRAS developments, chair with a direct link with (=participating in) DIG, representatives of survey groups submitting data to DATRAS (currently WGBIFS, IBTSWG, WGBEAM)
Secretariat facilities	Community Sharepoint site, Remote meeting facilities.
Financial	No financial implications.
Linkages to ACOM and groups under ACOM	This is an integral component to the overall Quality Assurance framework (of Advice) that ACOM together with the Coordination group are describing
Linkages to other committee or groups	There is a very close working relationship with the fish trawl survey groups. There is a strong linkage to DIG as the main umbrella for data/software governance structures.
Linkages to other organizations	No